

Goulburn Valley U3A Committee Meeting Wednesday, June 20th, 2020 at 3.05pm	
Committee Members:	Sue Walmsley(to 3.30pm), Ray Watts, Kerrie Midgley, Anne White, Allan Wilson, Liz Lee, Gael Thompson, Terry Butler
Apologies:	John Bush
Absent:	Carole Trotter
Minutes	Minutes from the previous meeting read and accepted. Moved- Gael Seconded- Terry
Business Arising from the Minutes:	<ul style="list-style-type: none"> • Kerrie rang the Bendigo Bank about a Credit Card but they were not keen. They said a Debit MasterCard would work for overseas charges and comes straight out of the U3A account. Kerrie will apply for the debit MasterCard. • Derek to follow up on the 5 unpaid members. • Draft Terms and Conditions sent out by the Network outlining our responsibilities to be affiliated with the Network. • Re-opening- Liz thanked members of the sub-committee for their work. Sue mentioned the First Aid kit is now in the Store room along with other cleaning supplies as the kitchen is now closed. • Anne asked if everyone was happy with the guidelines in the memos for the course leaders and the members. The member's one is to go in the newsletter and Liz will introduce the memo in her President's address. Gael will correct and forward to Derek for the newsletter. Kerrie suggested we need a notice in the toilets to direct people not to flush wipes down the toilet. Gael will make some signs to go on the back of the toilet doors. Anne showed the sanitizing supplies bought so far and discussed about the non-contact dispenser. Permission given for Anne to buy any necessary supplies. After discussion about the exit requirements, the gate lock will be removed on the first day and the fly wire screens to be tied together. From the 22nd June, 50 people are allowed in the hall but the space will only allow 37. Ray asked about the council requirements. Anne explained that they follow the gov't guidelines and sent a risk management form for us to fill out and keep at the hall. Gael explained that the starting date of the 29th June allows the hygiene information to go into the newsletter on the 23rd. • Carole is absent so no news on the cleaning contract plus the cleaners need to be informed that the hall is reopening. • Liz thanked Ray and Kerrie for all their hard work on the organizing and then dealing with the cancellation of the Canberra trip. Ray explained that Fords had given us two refunds. One of which was a generous gesture on Ford's part. Anne has sent a thank you letter to Mrs. Ford. Ray thought we could repay the kindness by using the company for another trip when conditions allow. Liz thought we could put the Ford Logo in the newsletter along with an explanation of their kindness. Kerrie will write up an article for the newsletter.
Correspondence In:	<ul style="list-style-type: none"> • Invitation to President's briefing. • Victorian Regional Achievement Awards. • Allan sent New Scientist article.

	<ul style="list-style-type: none"> • Brain Matters, Kilmore, Benalla newsletters available on request. • Vic Network Public Risk Insurance • Invitation to Data Privacy and Security webinar. • Network meeting pack and associated materials. • Network request for best contact details for now and the future. • VMIA U3A GV Incorp. Insurance Certificates. • Consumer Affairs Annual Statement. • Networks COVID 19 no. 11 bulletin. • Shepparton Council's Risk Assessment and guidelines. • Request from Steph Ryan requesting ideas for local projects that may get funded. • Invitation to register for Elder Abuse webinar. • Western Regional Achievements awards • Linden New Art Gallery reopening. • Webinar ALA Building partnerships in Industry. •
Correspondence Out:	<ul style="list-style-type: none"> • Letter of appreciation to Mrs. Ford of Ford Bus Services. • Liz wrote to Robyn Glasson that we are unable to accept her offer.
Business Arising from Correspondence:	<ul style="list-style-type: none"> • Liz and Anne thought the best permanent contact as requested by the Vic Network, is the GVU3A website address which was forwarded. <p style="text-align: center;">Correspondence be Accepted- Moved – Ray Seconded - Greg</p>
Risk Management	<ul style="list-style-type: none"> • None for June • Liz thought we should add a new section called Infection Control to the Risk guidelines.
Reports:	
Treasurer	<ul style="list-style-type: none"> • The trip money came in and was repaid to members. • Council has given a COVID 19 credit of \$43.29 on the rent to be deducted on the next bill. • Electricity has been changed to Simply Energy which saves on the yearly amount . • Kerrie emailed Goulburn Valley Water to report the vandalism and they kindly gave a credit of \$283.17. One adjustment per customer every 5 yrs. • Moved- Terry Seconded – Gael
U3A Network	<ul style="list-style-type: none"> • Greg attended a zoom Network meeting. 67 participants. • They have shifted the financial year from July 1st to June 30th. • Out of 36,000members, 26% are men and 74% women. Losing male members. Some classes are keen to continue on zoom and this may be a way for us to increase membership. • Another COVID 19 bulletin coming out on 24th June. • \$425,000 salaries paid to 4 ½ employees. • Course Coordinator forum coming up. Another forum on how to teach a class.

Hall Report	<ul style="list-style-type: none"> • Ray came to the hall and found the water timer stolen. Allan had been contacted by neighbour who found water was flooding front and back. Another neighbour reported a disturbance during the night. Liz filled a police report. Next night, police were called again for a homeless man who was vandalizing the neighbourhood and our backyard. From the damage, other people must have been involved. Derek took home the bridge computer. • Liz wondered if we need to update our signs which say the hall is under surveillance. Review security at the next meeting. There is an old security system but Allan thought a modern system might be better. Liz will ask Derek about the old system. Allan will check out some new systems.
Course Coordinator	<ul style="list-style-type: none"> • Strength and Balance will wait until Aquamoves commence exercises during the 3rd stage before returning. • Computer class could use the whole hall as members now bring their own computers. Other course leaders will come back as allowed and whether they are in a high risk category. • Writing for Pleasure may be able to come back to hall while the library room is not open. Allan will ask the group tomorrow on the zoom class. • Terry asked whether the Network was offering small grants for equipment and do we need to update the computers at the hall and Kerrie's computer. Liz wondered whether we need to update one computer to operate zoom technology better and a better camera. After discussion, Kerrie needs to take her computers to Data parts for amendment. Kerrie also needs to be refunded for extra WIFI costs and to organize payment of the Honorarium. Liz reminded everyone that they can apply for refunds for expenses. Terry asked whether the hall assets overall need to be slowly updated. ? Printer but Allan said it was fine for black and white printing. Allan said the computers are outdated but that everyone now brings their own. Computer used for the speakers is ok.
Catering	<ul style="list-style-type: none"> • None required
Publicity	<ul style="list-style-type: none"> • None
Membership	<ul style="list-style-type: none"> • 303 members. One new member, Joanne McKinley. 35 members only on the newsletter mail list, everyone else receives email. • Kerrie queried how we were going to handle people returning that have not paid their fees. Gael asked if a reminder could be put in the next newsletter but unpaid members are not getting the newsletter. After discussion, the course leaders will be taking a record of attendance home and that if people come back, they are required to pay the \$60.
Trip Coordinator	Covered in Business arising from the Minutes.
Meeting Closed	5pm
Next Meeting	Wednesday, 15 th July, 2020 at 3pm