

Goulburn Valley U3A Committee Meeting Wednesday, 16th September, 2020 at 3pm	
Committee Members:	Liz Lee, Anne White, Sue Walmsley, Carole Trotter, Gael Thompson, Allan Wilson, Terry Butler, Greg Barnes, Kerrie Midgely, Ray Watt
Apologies:	John Bush
Absent:	
Minutes	Minutes from the previous meeting read and accepted. Moved- Gael Seconded- Greg All in favour.
Business Arising from the Minutes:	<ul style="list-style-type: none"> • Liz and Allan met with Bruce from COGS to sort out lighting requirements for the hall. Bruce works out a quote and presents to council to be passed and then it will be installed. External lighting at the rear to turn on at night. Front lighting to be upgraded with LED to turn on at night and cover the front door. • Data privacy and Security. Liz asked the Network how long to keep the membership forms and attendance books which is 7 years. Anne will sort out and give to David to shred. • Computer quotes- After discussion, Anne will liaise with David. Maybe purchase a family Microsoft 365 to share with other U3A computers from Data Parts. • Virtual Art and Craft Show. Gael reported that the information and requests had gone into the newsletter. David is progressing and has been receiving items from members. • Trivia Zoom. – Sue spoke to Sue McCarten about doing Trivia on zoom and she is not keen and there has been no requests from the group to zoom. The Trivia night was not mentioned but Greg will ask Judy Blakely if she would like to do it.
Correspondence In:	<ul style="list-style-type: none"> • Information from the Network on Security Alert on Phone scams. • Info from Network re Security and Privacy project. • Notice of Sept. Council Meeting. • Notice of Sept. Regional meeting hosted by the U3A Alpine group. • Consumer Affairs- Current restrictions for attending meetings. • Google requesting confirmation of phone number and email address to notify of suspicious activity. (Derek) • Benalla newsletter • 7news Young Achiever awards • How to play Mah Jong remotely.
Correspondence Out:	<ul style="list-style-type: none"> • Current VMIA Public and Liability Certificate to Karen Dexter at the Council. • Community Connection Grant submitted.
Business Arising from Correspondence:	<ul style="list-style-type: none"> • Grant application is in and have not heard anything further. • Derek is happy to remain as contact for Google security alerts. • The Networks warning on DHHS staff being targeted with scam calls is an ongoing warning to all. David had an alert for these scams in the last newsletter. • Correspondence be Accepted- Moved – Terry Seconded - Carole

Risk Management	<ul style="list-style-type: none"> • September- Insurance paid. • Treasurer, Secretary and Allan have up to date copies of membership and can check lists. • Fire Dept come twice a year to check extinguishers, have their own key. Usually come when hall is occupied. • As the kitchen is closed due to the COVID 19 virus, there has been no catering and the committee is as directed by Sue Walmsely. Sue will check if she needs to update her Food Handling certificate. • Anne suggested that we need an Infectious Diseases Risk Assessment in the schedule. Anne and Gael will work on that for October. The Data Privacy and Security Risk assessment can also go in the October Schedule.
Reports:	
Treasurer	<ul style="list-style-type: none"> • In answer to Greg's inquiry last month to compare 2019 finances to this year. Last year \$21,599, this year \$24,222.11. Membership brought in \$19,988 last year, this year \$17.101. • One member paid her fees recently. • Electricity paid- \$252 in July and \$348.75 in August. Difference due to change of suppliers. • Term deposit \$15,000 due on 25th September, 0.85 interest for 12mths. • 2nd account for Debit Card with \$500 and signatories updated. Allan suggested that the zoom and website accounts will need to be updated with new card number. Kerrie will follow up with David Muir. • Moved- Kerrie Seconded – Sue . All in Favour
U3A Network	<ul style="list-style-type: none"> • The Network AGM was held. The budget was presented for 18mths due to changing the financial year from Dec/Jan to June/July. Income \$357,000 with expenditure \$346.000, a profit of \$10,000. Capitation fees to remain at \$2 per head. An expectation of a drop in membership next year. Susan Webster remains President. •
Hall Report	<ul style="list-style-type: none"> • All going well. Ray has organized the lawn mowing to resume and he has replaced some of the water timers.
Course Coordinator	<ul style="list-style-type: none"> • New course of Genealogy, meeting monthly on the 1st Wedns. Run by Anne Worster. • New course , Armchair Traveler commenced with 12 participants. John Hetherington stood in for Keith.
Catering	<ul style="list-style-type: none"> • In recess. Discuss Xmas lunch next meeting.
Membership	<ul style="list-style-type: none"> • 305 - Jill Riordon for Meditation may be paying membership.
Trip Coordinator	<ul style="list-style-type: none"> • In recess.
General Business	<ul style="list-style-type: none"> • Liz checked on the Defibrillator and found the pads to be out of date as from last March. Due to the shutdown, Liz has not been able to follow up a refresher course on using the defibrillator. She will contact Tunya Jarvis and maybe compare with St Johns Ambulance. • The Gov't roadmap for opening allows 10 people plus Instructor in

	<p>the backyard or carpark. Or Cafes etc. can hold some groups if they want to meet there. Walking, Bird watching with 10 people can be outside. Wearing of masks and social distancing continues.</p> <p>Allan wants to know before the newsletter, Anne will contact DHHS and let Greg know who can then notify course leaders.</p> <ul style="list-style-type: none"> • If the committee meeting is not allowed inside the hall, it was agreed to meet at the Peppermill Hotel outside in the beer garden. • The October social morning will be another zoom session on the 6th October at 10am. Liz tried the small group room on zoom as a trial for the social morning. For a guest speaker, Terry will contact Anne Fagan at SAM to talk about progress of the new SAM. • If Anne is away next meeting on the October 21st, Gael will take the minutes.
Meeting Closed	5.10pm
Next Meeting	Wednesday, 21 st October, 2020 at 3pm